

# Rwanda National Olympic and Sports Committee



## Job Opportunity

Job Description	
<b>Organization:</b> Rwanda National Olympic and Sports Committee (RNOSC)	<b>Advertisement Date:</b> 14 February 2023
<b>Department:</b> Medical and Anti-Doping Commission	<b>Application Date:</b> 14-20 February 2023
<b>Project Title:</b> Doping knowledge, attitude and ethical belief among Rwandan athlete support personnel	<b>Duration:</b> 6 months starting from 01 March 2023 - 31 August 2023
<b>Position:</b> Volunteer Research Assistant	<b>Stipend:</b> 200,000Frw/Month (Tax Inclusive)
<b>Contract Type:</b> Six-month contract	<b>Activity Level:</b> 100%
<b>Education:</b> Bachelor's degree	<b>Location:</b> Kigali, Rwanda

### Purpose

This is great opportunity to take part in the research project, “**Doping knowledge, attitude and ethical belief among Rwandan athlete support personnel**”, funded by the World Anti-Doping Agency (WADA) through 2022 Social Science Research Grant Program. This one-year research project is being implemented by RNOSC through its Medical and Anti-Doping Commission.

The project seeks for candidate with a background in administration with strong administrative and organizational skills. The candidate will gain experience in managing research projects and related activities.

### Responsibilities

Build Generation of Champions

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The Volunteer Research Assistant will support the research team in various activities including, but not limited to:

- Participation in coordinating with the research team to ensure that all research activities are carried out in accordance with the timeline, and protocols;
- Supporting in the monitoring of data collection activities;
- Providing sufficiently detailed information on the state of advance of the project weekly, and upon-request, using the project log-frame and budget;
- Performing any other activity assigned by the research team.

## Personal Assets and Skills

The role is broad and requires many skills in addition to possessing a bachelor's degree in any field with at least five years of work experience in managerial or administrative position. The candidate should also have significant experience in coordinating research projects.

### The successful candidate must:

- ✓ Have an ICT experience in written communication skills;
- ✓ Be fluent in Kinyarwanda and English languages;
- ✓ Have effective written, oral, and interpersonal skills;
- ✓ Have strong analytical and problem-solving skills;
- ✓ Have excellent organizational skills and attention to detail;
- ✓ Proven ability to work independently and as part of a team.

## Application procedures

# Rwanda National Olympic and Sports Committee



If you are interested, please submit your CV, degree, and a motivation letter to [cnosr@olympicrwanda.org](mailto:cnosr@olympicrwanda.org) with a copy to [ncharlen@gmail.com](mailto:ncharlen@gmail.com) (**mandatory**) not later than **05:00 PM on Monday, February 20, 2023**.

**Note:** Only shortlisted candidates will be contacted.

**Done at Kigali, 14 February 2023**

A handwritten signature in blue ink is written over a circular official stamp. The stamp contains the Rwandan flag, the text "COMITE NATIONAL OLYMPIQUE &amp; SPORTIF DU RWANDA", "RWANDA", the Olympic rings, and "CNOSR" at the bottom.

**Joseph KAJANGWE**

**Secretary General**